



NORTHPOINT

Bible College and Graduate School

COVID-19 FACE MASK AND SOCIAL DISTANCING POLICIES AND PROCEDURES

THE GOAL OF SOCIAL DISTANCING IS TO REDUCE THE TRANSMISSION OF COVID-19

- Maintain a minimum of six (6) feet from individuals to reduce the spread of COVID-19.
- Employees, modify work practices where necessary to maintain social distancing
- Increase spacing in office
- Conduct meetings by Zoom, FaceTime, Skype, or telephone when possible

Northpoint's Face Covering Policy

Face coverings are not a substitute for social distancing or hand hygiene.

In response to Governor Baker's COVID-19 Order No. 31 requiring any person over age two (2) in the Commonwealth of Massachusetts to wear a mask or face covering when in any place open to the public within the Commonwealth beginning May 6, 2020, the Institution is issuing new guidance for employees and students who attend, work or reside in institutional facilities and other campus-wide spaces.

Effective immediately and until further notice, anyone (age two and up) outdoors on the Northpoint Bible College campus that is unable to or does not maintain a distance of six (6) feet from every other person is required to cover their mouth and nose by wearing a face covering or mask. Anyone indoors in public areas of the Institution is required to wear a face covering or mask at all times.

Employees working alone in their offices, resident students and families, staff and families who are in their assigned college-owned housing do not need to wear masks or face coverings, but anytime in public areas of the Institution, masks are required.

Anyone unable to wear a mask or face covering due to a medical condition is excluded from this requirement. Documentation from your medical provider must be submitted to the Office of Student Development.

If any individual refuses to wear a mask or face covering for non-medical reasons, Northpoint reserves the right to deny entry to that individual.

The use of a mask or face covering can potentially slow the spread of the virus preventing people who may have the virus but are asymptomatic from transmitting it to others. The use of a mask or face covering does not replace important social distancing measures. All individuals must continue to practice methods to protect the health and safety of the Northpoint Bible College community, including but not limited to the following: maintain more than six (6) feet of distance from other people; wash hands regularly with soap and water for at least twenty (20) seconds; keep isolated or stay home if sick; avoid close contact with others; avoid touching eyes, nose and mouth; clean things frequently touched with cleaning spray and wipes; and cover mouths whenever coughing or sneezing (using a tissue or inner elbow, not hands).

Proper Use of Face Coverings

Covers the nose and mouth

- Fits snugly but comfortably against face
- Is secured with ties or ear loops
- Includes multiple layers of fabric
- Allows for breathing without restriction
- Is laundered and machine dried frequently

Person wearing mask:

- Should not touch eyes, nose, or mouth.
- Must wash hands with soap and water or apply hand sanitizer after removing face covering.

Personal Hygiene and Cleanliness Practices

- Wash your hands often.
- Use hand sanitizer often.
- Avoid touching your face.
- Do not share items with others.
- Wipe down high-touch areas: phone, shared spaces, doorknobs, light switches, desk surface, chairs, computer/laptop

THE INSTITUTION IS ESTABLISHING ADDITIONAL CLEANING PROTOCOLS. WHILE BUILDINGS ARE CLEANED AND DISINFECTED REGULARLY, EVERYONE SHOULD TAKE THESE PREVENTATIVE STEPS IN THEIR OWN PERSONAL SPACES.

Proper Hand Washing

WASH YOUR HANDS OFTEN WITH SOAP AND WATER FOR AT LEAST TWENTY (20) SECONDS.

Steps to proper hand washing:

- Wet your hands with clean, running water.
- Apply soap. Lather your hands with soap by rubbing them together. Lather the backs of your hands, between your fingers, and under your nails.
- Scrub your hands for at least twenty (20) seconds.
- Rinse your hands well under clean, running water.
- Dry your hands using a clean towel or air dry them.

The Institution's Community Depends Upon Each Other to Ensure We Maintain a Safe and Vibrant Environment

If you have concerns about a colleague, student, or visitor who is not wearing a face covering or observing social distancing, please email Dean Jacob at taskforce@northpoint.edu.

Do not approach a guest on campus to inform them of Northpoint's policies.

Resources

- [National Institutes of Health](#)
- [Centers for Disease Control](#)
- [World Health Organization](#)
- [Mass.gov](#)